



Special Attention of:

**Transmittal** for Handbook No: 2225.6 REV-1  
CHG -66

Headquarters Records Management Liaison Officers  
Field Office Records Management Liaison Officers

Issued: June 30, 2006

- 
1. **This transmits** Change 66 of Handbook 2225.6, REV-1, HUD Records Disposition Schedules, Schedule 3, Administrative Records, Office of the Inspector General, (OIG).
  2. **Summary:** Item 79 c. retention is being changed from 8 years to 10 years to allow more time to charge out the audit case files. These descriptions of records and disposition instructions were approved by the National Archives and Records Administration on June 22, 2000, NARA Job Number N1-207-99-1, item 79 c.

3. **Filing Instructions:**

**Remove:**

Appendix 3, CHG-4,  
page 64 and 65  
dated 11/05

**Insert:**

Appendix 3, CHG-66,  
page 64, dated 6/06

Appendix 3, CHG-4,  
page 65, dated 11/05